

RFP

**INVITATION OF BIDS FOR SUPPLY OF SPORTS ITEMS
FOR THE FINANCIAL YEAR 2026-27**

Particulars of the User issuing the RFP : Principal, Army Public School, Dagshai

Request for Proposal (RFP) No: APSD/Tender/Sports Items /FY 2026-27

PART I – GENERAL INFORMATION

1. Bids/tenders for the supply of the articles/services shown in the connected Schedule/Bill of Quantity (BoQ) will be received by the Army Public School, Dagshai, on or before 1800 hours on **26 Feb 2026**. Submission of documents & bids be done as per procedure given below. The important dates for participation in tendering by all contractors are as under :-

Critical Dates. The critical dates with respect to the Tender ref No APSD/Tender/ Sports Items /FY 2026-27 are as follows :-

CRITICAL DATE SHEET			
Ser No	Item	Date	Time
1.1	Tender Published date	05 Feb 2026	0900h
1.2.	Bid documents Downloading/ Sale start date	06 Feb 2026	0900h
1.3	Clarification start time and date	06 Feb 2026	1200h
1.4	Bid submission start date and time	06 Feb 2026	0900h
1.5	Clarification end time and date	24 Feb 2026	1800h
1.6	Bid submission end time and date	26 Feb 2026	1800h

2. This RFP contain the conditions of supply and a **Bill of Quantities (BoQ)/items is** uploaded on school website in which you should fill in your rates. Your rates are to include all duties, taxes, rates or impositions whatsoever levy able in respect of the vehicles (except in cases where the Bidder is allowed by the law under which such duties, taxes, rates or imposition and levies to obtain subsequent refund of sums so paid on presentation of the necessary certificate and unless otherwise started in the schedule). You are to sign with date, both, the RFP and **Schedule/Bill of Quantity (BoQ)**. It is essential that you should tender for all articles in Bill of Quantities (BoQ). You shall not make any alteration or addition to any of the documents of the RFP and connected documents. **Determination of L1 bidder will be on the basis of lowest rates quoted by the bidders for all items combined.**

3. Bids should reach APS Dagshai by the due date and time in sealed envelopes inscribed with **“Tender for supply of Sports items”**.

4. In the event of a discrepancy between description in words and figures quoted by a tenderer, the description in words shall prevail. The decision of Procurement committee will be final.

For and on behalf of the Principal APS Dagshai

(Signature & date with stamp of the Contractor)

5. **Eligibility Criteria For Vendors.** Vendors fulfilling the following criteria are eligible to submit the tenders :-

- 5.1. Registration of firm/agency/company.
- 5.2. TIN/GST Registration Certificate.
- 5.3. Income tax returns of the company /firm/agency for last three financial yrs ie 2022-23, 2023-24, 2024--25.
- 5.4. Attested copy of PAN Registration.
- 5.5. Annual turn over of firm/agency/company for last three financial years ie 2022-23, 2023-24, 2024-25.

5.6. Capital of firm/agency/company for last three financial years ie 2022-23, 2023-24, 2024-25.

5.7. **Proof of Similar Works /Services Already Undertaken.**

5.7.1. The vendor should have three years experience of similar works of providing **Sports Items** amounting to not less than **Rs 2,00,000/- per annum**. Self attested and scanned copy of Supply/ work Orders to be enclosed.

5.7.1. Annual Turnover of more than Rs 2 Lakhs (Rupees two lakh) issued after 01 Sep 2025.

5.8. Self attested and scanned copy of Bank Account details.

5.9. Full Correspondence Address of the firm / Contractor with email Id and Phone Nos.

5.10. Acceptance of terms and conditions of RFP duly signed and stamped.

6. **Last date and time for submitting the Bids : Before 1800h on 26 Feb 2026 . The Bids should be submitted by the due date and time. The responsibility to ensure this lies with the Bidder.**

7. **Manner of Depositing of Bids.** Bids should reach APS Dagshai by the due date and time in sealed envelopes inscribed with "**Tender for supply of Sports Items**". **Late tenders will not be considered.** No responsibility will be taken for delay for non-receipt of Bid documents.

8. **Clarification Regarding Contents of the RFP.** A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the User in writing about the clarifications sought not later than 3 (three) days prior to the last date of the Bids submission. Copies of the query and clarification by the purchaser will be sent to all prospective bidders who have received the bidding documents.

9. **Modification and Withdrawal of Bids.** A bidder may modify or withdraw his bid after submission provided that the written notice of modification or withdrawal is received by the User prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by mail but it should be followed by a signed confirmation copy to be sent by post and such signed confirmation should reach the purchaser not later than the deadline for submission of bids. No bid may be withdrawn in the interval between the deadlines for submission of bids and expiration of the period will result in Bidder's forfeiture of bid security.

10. **Clarification Regarding Contents of the Bids.** During evaluation and comparison of bids, the user may, at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.

11. **Rejection of Bids.** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection. Conditional tenders will be rejected.

12. **Unwillingness to Quote.** Bidders unwilling to quote should ensure that intimation to this effect reaches before the due date and time of opening of the Bid, failing which the defaulting Bidder may be deleted for the given range of items as mentioned in this RFP.

13. **Validity of Bids.** The Bids should remain valid till **90 days** from the last date of submission of the Bids.

For and on behalf of the Principal APS Dagshai

(Signature & date with stamp of the Contractor)

PART II – ESSENTIAL DETAILS OF ITEMS/SERVICES REQUIRED

1. **Schedule of Requirements.** List of items / services required is as follows:-

Name of item/services required: Sports Items

2. The details of items to be supplied (BoQ) are attached at Appendix 'A'.

3. **Negotiation Committee** After declaring lowest -1 vendor by the board of officer, negotiation will be made by the negotiation committee for finalization of contract with lowest -1 vendor.

4. **Liabilities.** All liabilities i.e. TDS or other taxes etc will be borne by the contractor. Contractor will be bound to abide by the Laws of the Central /State Govt on the subject.

5. **Periodicity** As when and required.

6. **Penalty Clause.**

6.1. If the vendor fails to supply the items within stipulated time, the APS Dagshai shall be at the liberty to buy items from other agency and the difference of the amount on such purchases will be deducted from security money/monthly bills and if such amount is in excess of the security amount the vendor will bear the balance amount if any.

6.2. Inability to supply demanded items will be termed as violation of understanding. Warning letter will be issued to the contractor for non performance of work. The said work will be done by the contractor on the same day. In case the subject work is not done by the contractor even after issue of warning letter, penal deductions will be made @ 0.5% of the contract price. The penalty amount will be deducted from the monthly payment bill.

7. **Delivery Period.** Generally, the requirement will be intimated to vendor 2 days in advance but in case of an urgent requirement, the vendor will have to arrange the supply of the required items at a notice of 24 hours.

8. **Terms of Delivery/Supply:** Vendor will supply within 02 days from the date of placing of supply order (including supply order by fax/telephone) failing which 0.5% of total cost of demanded items will be imposed as penalty per day. The board detailed by the APS Dagshai will inspect **Sports Items** to be supplied by vendor as per the approved sample/specification and brand. In case supply does not conform to the specifications & brand, the same is liable to be rejected and vendor will take the material back at its own cost and risk. If the vendor fails to supply the items within stipulated time, the APS Dagshai shall be at the liberty to buy **Sports Items** from other agency and the difference of the amount on such purchases will be deducted from security money, and if such amount is in excess of the security amount the vendor will bear the balance amount if any. Vendor will supply the items according to demand placed by APS Dagshai. In case of non-availability of any item in the market, the alternative/substitute may be supplied with the prior approval of APS Dagshai. The party will submit the bill on proper printed form to APS Dagshai, for payment.

09. **Consignee Details:** Principal, Army Public School, Dagshai.

For and on behalf of the Principal APS Dagshai

(Signature & date with stamp of the Contractor)

10. **Repeat Order Clause.** The contract will have a Repeat Order Clause, wherein the Service/items Provider/Supplier can order to extend contract for a period not more than six months on the same terms and conditions from the date of supply/successful completion of this contract, the cost, terms & conditions remaining the same. The bidder is to confirm acceptance of this clause. It will be entirely the discretion of the User to place the Repeat order or not.
11. **Performance Bank Guarantee.** Performance Security Deposit to the purchaser amounting to Rs 10,000/- (Rupees ten thousand only) will be furnished by the supplier in the form of Performance Bank Guarantee (PBG) issued by a Nationalized Bank or a Private Bank authorized to conduct Government Business in the form of Demand Draft in favour of Principal Army Public School, Dagshai within 07 working days of issue of Acceptance of tender. This deposit will be refundable without any interest thereon after the successful completion of the contract period but is liable to be forfeited if the contract has to be terminated due to non-performance by the contractor.
12. The contractor shall be paid the bills after close of the month from APS, Dagshai on production of satisfactory work certificate from the inspection Committee/Board.
13. The terms of this contract shall be valid upto 31 Mar 2027 from the date of commencement of supply.
14. The contractor will submit Income Tax return of the firm for last three years duly attested.
15. The contractor will submit the registration of TIN/GST certificate duly attested with tender form.
16. The tenderers preferably should be/have been dealing in similar class of items/services and which they have successfully completed during the last three years to any other organization and furnish the details thereof (with proof) along with tender documents. In case tender is awarded, the board detailed by School Management Committee will check the same on ground.
17. The tenders are subject to the approval by the board of officers detailed by the Chairman, APS Dagshai, who do not bind themselves to give reason for rejecting any tenders.
18. Prior to acceptance of the tender the undersigned reserves the right to call for sample and the Party shall be liable to supply the same. No material shall be supplied by the APS Dagshai.
19. Conditional tender will not be accepted.
20. The tender can be forward by hand/by registered post however this office will not be responsible for any postal delays.
21. Army Public School, Dagshai may impose any other condition at the time of execution of contract agreement.
22. The tender form acceptance is subject to the fulfillment of the above terms and conditions laid down and further verification of the documents of the firm/service provider by APS, Dagshai.
23. The successful contractor shall execute a written agreement with the Principal Army Public School, Dagshai when asked for.
24. The APS Dagshai may purchase any items from other sources in case of emergency or if found at lower rates than contracted items in open market.

For and on behalf of the Principal APS Dagshai

(Signature & date with stamp of the Contractor)

25 **Arbitration.** All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the Contract or relating to construction or performance, which cannot be settled amicably, may be resolved through arbitration. **Arbitrator will be appointed by the Chairman, APS Dagshai and hearing of the dispute or arbitration proceedings will be held at APS Dagshai. Disputes of any will be subjected to Distt Court Solan Only**

26. **Termination.** The contract of APS Dagshai can be cancelled by the school authorities due to following reasons:-

26.1. If vendor fails to provide three supplies when ordered.

26.2. If APS Dagshai rejects the items/goods three times.

27. The tendering authority reserves the right to modify, reject or nullify any of the unsolicited offer, incomplete or partially completed and conditional tenders without assigning any reasons whatsoever

For and on behalf of the Principal APS Dagshai

(Signature & date with stamp of the Contractor)

GENERAL INFORMATION

1.	Name of Applicant / Company	
2.	Address for correspondence	
3.	Contact Person: _____ Telephone No. _____ Mobile _____ Email ID _____ Tender cost Rs 100/- Receipt/Utr/Demand Draft No _____	
4.	Type of Organization: (a) An individual (b) A proprietary firm (c) A firm in partnership (d) Company	
5.	Place and Year of Incorporation	
6.	GST No.	
7.	PAN No	

DETAILS OF ITEMS/SERVICES SUPPLIED/PROVIDED DURING THE LAST 3 YEARS
(DETAILS TO BE FURNISHED IN THE FOLLOWING FORMAT)

Sr. No.	Name of contract	Name & Address of the client	Remarks

BANK DETAILS:

ACCOUNT HOLDER NAME	BANK NAME	ACCOUNT NO.	IFSC CODE	BRANCH NAME

In addition to the above the applicant has to submit the following documents/ Information:

1. Copy of valid GST Number.
2. Copy of PAN.

Notes

Tender will be rejected incase photocopy of GST certificate & Tender cost is not enclosed.

For and on behalf of the Principal APS Dagshai

(Signature & date with stamp of the Contractor)

Checklist for Institution

Sl. No.	Name of the Particulars	Documents Required	Attached (Yes/No)
1.	Proof of the registration of the organization	Copy of Registration Certificate	
2.	Proof of PAN & GST	Copy of Certificate	
3.	Credentials	Work Order / Completion Certificate (if any)	
4.	IT Returns for last 3 (three) years.	Copies to be submitted	
5.	Acceptance of Terms and Conditions of the RFP duly signed & stamped.	Certificate	
6.	Pages 1 to 15 of RFP duly signed and stamped	Page 1 to 15	

For and on behalf of the Principal APS Dagshai

(Signature & date with stamp of the Contractor)

ARMY PUBLIC SCHOOL, DAGSHAI					
BoQ (FINANCIAL BID) OF SPORTS ITEM FOR THE FY 2026-27					
Sr No	Items	BRAND	Rates (in Rs)	GST	Total
Cricket					
1.	Cricket bat (heavy plastic)	DSC			
		SG			
		Spartan			
2	Cricket ball (heavy plastic)	DSC			
		SG			
		Spartan			
3	Cricket Net (100X10)	Nylon			
4	Cricket Mat (33/9)	Jute Practice Quality			
		Jute Match Quality			
5	Cricket Mat (66/9)	Jute Practice Quality			
		Jute Match Quality			
6	Cricket kit bag	SG			
		SS			
		Spartan			
7	Cricket wickets/bails (plastic)	Flash			
8	Cricket wickets/bails (wooden)	SG			
		SS			
		Spartan			
9	Cricket bat (English willow)	SG			
		SS			
		Spartan			
10	Cricket bat (Kashmir willow)	SG			
		SS			
		Spartan			
11	Cricket ball leather (4piece)				
12	Tennis Cricket Ball	Cosco			
		Dikson			
13	Cricket Ball synthetic	SG			
		SS			
		Spartan			
14	Cricket batting pads	SG			
		SS			
		Spartan			
15	Wicket keeping gloves	SG			
		SS			
		Spartan			
16	Wicket keeping pads	SG			
		SS			
		Spartan			
17	Wicket keeping inner gloves	SG			
		SS			
		Spartan			

18	Cricket Thigh pad	SG			
		SS			
		Spartan			
19	Cricket elbow guard	SG			
		SS			
		Spartan			
20	Cricket helmet	SG			
		SS			
		Spartan			
21	Cricket Bat grip				
22	Cricket batting Gloves	SG			
		SS			
		Spartan			
23	Hang Ball	SG			
		SS			
		Spartan			

Squash		BRAND	Rates (In Rs)	GST	Total
1	Squash Ball	Dunlop Blue Dot			
2	Squash Racket	DSC			
3	Grip (Squash racket)				
Boxing					
1	Boxing gloves	USI			
2	Boxing Punching Pad(Immortal Moulded Focus Pads)	USI			
3	Boxing Punching Bag with chain	105cm Filled 626 furry pu			
4	Boxing head guard	USI-			
Athletics					
1	Cross bar high jump (Fiber)	Nelco			
		Vinex			
2	High Jump Stand	Nelco			
		Vinex			
3	Discuss Wooden (1kg)	Nelco			
		Vinex			
4	Discuss Wooden (1.5kg)	Nelco			
		Vinex			
5	Discuss Wooden (02 kg)	Nelco			
		Vinex			
6	Measuring Tape (100mt /50mtr)	Nelco			
		Vinex			
7	Relay Baton	Aluminum			
8	Starter Clapper	Wooden			
		Plastic			
9	High Jump Cross Mat (12 & 18 inch)				
10	Hurdle standard size	Nelco			
		Vinex			

Table Tennis		BRAND	Rates (In Rs)	GST	Total
1	Table Tennis Ball	Stag			
		Vixen			
		GKI			
		Metco			
2	Table Tennis Bat	Stag			
		Vixen			
		GKI			
		Metco			
3	Table Tennis Net	Stag			
		Vixen			
		GKI			
		Metco			
4	Table Tennis Table	Stag			
		Vixen			
		GKI			
		Metco			
5.	TT Net stand	Stag			
		Vixen			
		GKI			
		Metco			
Volley ball					
1	Volley ball Pole	Adjustable			
2	Volley Ball	Cosco			
		Spartan Super Volley			
		Lotus			
		Nivia			
3	Volley Ball Net	Cosco with wire			
		Nivia with wire			
4	Spiking stand adjustable				
Football					
1	Football synthetic	Nivia			
		Sega			
2	Football corner flag with spring	Nivia			
3	Football goal keeper gloves	Nivia			
4	Football net	Garware			
		Nivia			
5	Training Ladder (4mtr/8mtrs	Nivia			
		Victor			
		Vinex			
Tennis					
1	LT Ball	Wilson Cosco			
2	LT Racket	DSC			
3	Kit Bag				
4	L T Net wire				
5	L T Rachat pully				
6	Tennis racket grip				
7	Tennis Net	Garware tournament			

Basket ball				
1	Basketball size 5,6,7	Nivia Top Grip Leather		
		Nivia Top Grip Rubber		
		Victor Leather		
		Vicotor Rubber		
2	Basketball net	Garware Tournament Nivia		
3	Basketball poles (movable)	Jonex		
4	Basketball fiber board with dunking ring	Jonex		
Badminton				
1	Badminton net	Yonex		
2	Shuttle cock plastic	Yonex Mavis 300		
		Yonex Mavis 350		
3	Shuttle cock feather(indoor)	YonexAS2		
4	Badminton Racket	Yonex GR303,		
		Carbonex,		
		Volitric		
5	Badminton Racket grip	DSC		
		Yonex		

For and on behalf of the Principal APS Dagshai

(Signature & date with stamp of the Contractor)

Hockey		BRAND	Rates (In Rs)	GST	Total
1	Shinguards	Alfa Rakshak Spartan			
		Nivia			
2.	Hockey ball	Alfa			
		Rakshak			
		Spartan			
		Nivia			
2	Hand gloves	Alfa			
		Rakshak			
		Spartan			
		Nivia			
3	Hockey sticks Graphite/Carbon	Alfa			
		Rakshak			
		Spartan			
		Nivia			
4	Hockey sticks wooden	Alfa Rakshak			
		Spartan			
		Nivia			
Gym items					
1	medicine Ball	3kg			
		5 kg			
2	Yoga mats				
3	Interlocking mat (Kabaddi mat)	1mtr x 1mtr (25mm)			
		1 mtr x 1 mtr (30mm)			
4	Gym cable				
5	Gym belt				
Misc					
1	Air Foot Pump	Max air			
2	Whistle Plastic	Fox 40			
3	Karate Dress	USI			
4	Plastic cones small	12" Nivia			
		12" Victor			
5	Plastic cones marker	3" Nivia			
		3" Victor			
6	Plastic cones dome marker	2" Nivia			
		2" Victor			
7	Skipping Rope				
8	Bibs				
9	Stop watch	Nivia			
10	Sports Training Agility Hurdles	12"/18"			

For and on behalf of the Principal APS Dagshai

(Signature & date with stamp of the Contractor)

Archery		BRAND	Rates (In Rs)	GST	Total
1	Bow- compound	Helix			
		Eston			
2	Arrow –Wood/	Helix			
		Eston			
	Arrow - Aluminium	Helix			
		Eston			
3	Bowstring – nylon or dacron	Helix			
		Eston			
4	Quiver	Helix			
		Eston			
5	Target	Helix			
		Eston			
6	Arm Guard	Helix			
		Eston			
7	Finger Gurad	Helix			
		Eston			
8	Finger Tab/Gloves	Helix			
		Eston			
9	Bow stringer	Helix			
		Eston			
10	Sight	Helix			
		Eston			
11	Stabiliser	Helix			
		Eston			
12	Arrow rest	Helix			
		Eston			
13	Clicker	Helix			
		Eston			
14	Plunger	Helix			
		Eston			
15	Bow	Helix			
		Eston			
16	Bo case/Bag	Helix			
		Eston			
17	Target Stand	Helix			
		Eston			

o of the Contractor)

Fencing					
1	Weapon electric	BRAND	Rates (In Rs)	GST	Total
	1.1. Epee	Zinge Asian Sports			
	1.2. Foil	Zinge Asian Sports			
	1.3. Sabre	Zinge Asian Sports			
2	Body wire	Zinge Asian Sports			
	2.1. Epee	Zinge Asian Sports			
	2.2. Foil	Zinge Asian Sports			
	2.3. Sabre	Zinge Asian Sports			
3	Electric Jacket				
	3.1 Sabre	Zinge Asian Sports			
	3.2 Foil	Zinge Asian Sports			
4	Electric Mask & wire crock				
	4.1 Sabre	Bhart Fencing Zinge Asian Sports			
	4.2 Foil	Bhart Fencing Zingze Asian Sports			
5	Electric Glove				
	5.1 Sabre (size 7& 8)) right hand	Bhart Fencing Zinge Asian Sports			
	5.2 Electric Pist	Bhart Fencing Zinge Asian Sports			
	5.3 Eelectric Apratus M5/57	Fevroo Zinge Bharat Fencing Asian Sports			
	Fencing Kitbag				

	Shooting	BRAND	Rates (In Rs)	GST	Total
1	Pellets	Dia bolo –Kal 4.5mm			

Note: Prices to be given in INR and not in percentage

For and on behalf of the Principal APS Dagshai

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