

RFP

INVITATION OF BIDS FOR BARBER SERVICES
FOR THE FINANCIAL YEAR 2025-26

Particulars of the User issuing the RFP : Principal, Army Public School, Dagshai

Request for Proposal (RFP) No: APSD/Tender/Barber Services /FY 2025-26

PART I – GENERAL INFORMATION

1. Bids/tenders for the supply of the articles/services shown in the connected Schedule/Bill of Quantity (BoQ) will be received by the Army Public School, Dagshai, on or before 1800 hours on 30 Mar 2025. Submission of documents & bids be done as per procedure given below. The important dates for participation in tendering by all contractors are as under :-

Critical Dates. The critical dates with respect to the Tender ref No APSD/Tender/ Barber Services /FY 2025-26 are as follows :-

CRITICAL DATE SHEET			
Ser No	Item	Date	Time
(a)	Tender Published date	17 Mar 2025	0900h
(b)	Bid documents Downloading/ Sale start date	19 Mar 2025	0900h
(c)	Clarification start time and date	19 Mar 2025	1200h
(d)	Bid submission start date and time	20 Mar 2025	0900h
(e)	Clarification end time and date	28 Mar 2025	1800h
(f)	Bid submission end time and date	30 Mar 2025	1800h

2. This RFP contain the conditions of supply and a **Bill of Quantities (BoQ)/items** is uploaded on school website in which you should fill in your rates. Your rates are to include all duties, taxes, rates or impositions whatsoever levy able in respect of the vehicles (except in cases where the Bidder is allowed by the law under which such duties, taxes, rates or imposition and levies to obtain subsequent refund of sums so paid on presentation of the necessary certificate and unless otherwise started in the schedule). You are to sign with date, both, the RFP and **Schedule/Bill of Quantity (BoQ)**. It is essential that you should tender for all articles in Bill of Quantities (BoQ). You shall not make any alteration or addition to any of the documents of the RFP and connected documents. **Determination of L1 bidder will be on the basis of lowest rates quoted by the bidders for all items combined.**

3. Bids should reach APS Dagshai by the due date and time in sealed envelopes inscribed with “**Tender for Barber Services.**”

4. In the event of a discrepancy between description in words and figures quoted by a tenderer, the description in words shall prevail. The decision of Procurement committee will be final.

For and on behalf of the Principal APS Dagshai

(Signature & date with stamp of the Contractor)

5. **Terms & Conditions:**

- (a) Barber will work as per time table given by the APS Dagshai from time to time.
- (c) Barber will maintain the record of students regarding hair cutting of each student of each house daily and obtain signatures of the students of APS Dagshai. The same will be verified by respective House Master/Mistress/ Warden/ Matron of APS Dagshai. Barber will attach a/m records with the bill and submit the same payment in account office of APS Dagshai. The number of student must be verified by respective House Master/Mistress/Warden/Matron of APS Dagshai.
- (d) Barber will maintain discipline at place of work and behave politely with the students of APS Dagshai.
- (e) The payment will be made through local cheque within 10 days after receiving the bill duly verified by the HM/HW/ of APS Dagshai. No advance payment will be made to Barber. No payment will be made during vacation or if school remains closed due to COVID 19/ or any other reason.
- (f) The contract of Barber can be cancelled by the APS Dagshai due to following reasons:-
 - (i) If Barber fails to provide satisfactory service continuously for one month.
 - (ii) If Barber is found absent from work without prior information more than five times.
 - (iii) If the standardized material is not used for hair cutting.
- (g) A penalty of Rs 100/- per day will be imposed as fine if the Barber is found to be absent from work without prior information.
- (h) The APS Dagshai reserves the right to terminate the contract without giving any reason, if the services of the Barber are not found satisfactory.
- (j) The agreement will remain valid from 01Apr 2025 to 31 Mar 2026.

For and on behalf of the Principal APS Dagshai

(Signature & date with stamp of the Contractor)

GENERAL INFORMATION

1.	Name of Applicant / Company	
2.	Address for correspondence	
3.	Contact Person: _____ Telephone No. _____ Mobile _____ Email ID _____ Tender cost Rs 100/- Receipt/Utr/Demand Draft No _____	
4.	Type of Organization: (a) An individual (b) A proprietary firm (c) A firm in partnership (d) Company	
5.	Place and Year of Incorporation	
6.	GST No.	
7.	PAN No	

BANK DETAILS:

ACCOUNT HOLDER NAME	BANK NAME	ACCOUNT NO.	IFSC CODE	BRANCH NAME

For and on behalf of the Principal APS Dagshai

(Signature & date with stamp of the Contractor)

ARMY PUBLIC SCHOOL, DAGSHAI
BoQ (FINANCIAL BID) HAIR CUT CHARGES FY 2025-26

Sr No	Item	Rate per student	Remarks
1	Hair Cut		

Signature of tenderer _____

Name

Name & address of firm with seal

Email address _____

Contact No _____