

FOR WEBSITE



ARMY PUBLIC SCHOOL, DAGSHAI-173210
DISTT-SOLAN (H.P) Ph No. 01792-266651, 266174
E-mail – apsdagshai86@gmail.com



1. Army Public School, Dagshai (A Co-educational, Residential, English Medium, CBSE Affiliated Sr Sec School of Repute and a Member of IPSC) requires the following staff against existing/ anticipated vacancies on Contractual basis.

S.No	Post	Vac.	Educational qualification
(a)	Estate Supervisor	01	(a) Physically fit candidates of proven integrity with deep sense of commitment and capable of doing sustained hard work for long hours only needs to apply. (b) Will be responsible to manage inventory of school assets spread over 40 acres. (c) The individual should be proficient in managing inventory, accounting procedure, transport management and handling subordinate group D employees. (d) Repair & maintenance works of buildings. (e) ESM, preferably a JCO 'Store Keeper Technical' will be given preference.
(b)	Caterer	01	(a) Graduate/Degree/Diploma in Hotel Management/ Army Catering Course & having sufficient experience to run a School Mess with 500-550 dining capacity. (b) An ESM with experience of running a mess/catering course qualified JCO will be given preference.
(c)	Adm Supervisor (Hostels)	01	(a) Physically fit candidates of proven integrity with deep sense of commitment and capable of doing sustained hard work for long hours only need apply. (b) Will be responsible to manage inventory of hostels & manage mess stores. (c) The individual should be proficient in managing inventory, accounting procedure, transport management and handling subordinate group D employees. (d) Repair & maintenance works of buildings. (e) ESM, preferably a JCO 'Store Keeper Technical' will be given preference.
(d)	Warden	01	(a) Graduate/Ex-serviceman, fluent in English. Administrative experience desirable. Preferably proficiency in games. (b) Will be responsible to ensure discipline among students, oversee maintenance security and responding to issues and ensuring the well-being of all students in the hostel.

2. Last date for receipt of application form: 08 Jan 2025.

3. Fresh candidates below the age of 45 years and experienced candidates below the age of 55 years at the time of initial joining (including Ex-service personnel).

4. Please apply on format given on school's website (<https://apsdagshai.org/wp-content/uploads/2024/07/Application-form-Non-Teaching-Staff.pdf>) alongwith copies of certificates and processing fee ie successful payment receipt or demand draft of Rs 250/- in favour of "Principal APS Dagshai" payable at Solan is required to be submitted to school office by hand/registered post. Incomplete application and not as per format, will not be considered.

For online payment of Processing Fee of Rs.250/- link is as below:

<https://apsdagshai.org/wp-content/uploads/2025/01/For-Payment.pdf>

5. Only shortlisted candidates will be called for interview by e-mail/ telephonically, intimating the date and time of interview.

6. Fluency in English and computer literacy are mandatory.

Principal