

ARMY PUBLIC SCHOOL, DAGSHAI
APPLICATION FOR THE POST OF BURSAR

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1. **PERSONAL DATA:**

- (a) Name in full (Block letters) : _____
 (b) Son/Daughter/Wife of : _____
 (c) Date of Birth : _____
 (d) State : _____
 (e) Address _____

(f) Contact Details:-

Landline No. (with STD Code) _____
 Mobile No _____
 E-mail ID _____

2. **PRESENT/PREVIOUS OCCUPATION:**

- (a) Designation of Post : _____
 (b) Name & address of Institution/Organisation : _____
 (c) Period of notice you will have to give, if selected? : _____

3. **FAMILY LIFE**

- (a) Marital status Single/Married/Widowed
 (b) If married/widowed Name & occupation of spouse

 No of children with age and sex

4. **EDUCATIONAL & PROFESSIONAL RECORDS:**

Examination	Marks obtained	Percentage	Division	Year of passing	Subjects taken	Name of University/ Board/Institute

5. Languages you can read, write and speak fluently.

(a) _____ (b) _____ (c) _____

6. **EXPERIENCE:**

Fill in the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Experience (Exact dates to be indicated)		Institution
From	To	

7. **HEALTH**

(a) What kind of health do you keep? _____

(b) Do you need any medical treatment/assistance for the disease you are suffering from
_____.

8. **CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS**

What co-curricular activities can you teach? _____

9. **COMPUTER KNOWLEDGE** (Separate sheet can be att)

(a) Any experience on working on computer details.

(b) Your knowledge of computer hardware:

10. **OTHER ACTIVITIES**

(a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:

(i) _____

(ii) _____

Agreement:

11. If appointed:-

(a) I agree to abide by the AWES Rules and Regulation for Army Public Schools.

(b) I solemnly state the all the above particulars/statements are true to the best of my knowledge and belief.

Date: _____

(Signature of applicant)