

**TECHNICAL BID (PART -1)**

S No	Name of Project	Average Annual Financial Turnover during last three years	Successfully completing similar works during last three years	Remarks
(1)	Relaying of metal roof on existing roof (tin top) of Aryabhata Building.	Rs 50 lakhs		<u>Ref Earnest Money</u> <u>Rs 5,000/-</u>  <u>DD No</u> <u>Receipt No</u>
				<u>Ref cost of tender</u> <u>Rs 500/-</u> <u>DD No</u>  <u>Receipt No</u>

**1. Following minimum documents should accompany along with the bid offer for qualifying the eligibility criteria :-**

- (a) Basic information about the organization set up, year of establishment, names of Directors/Partners/Proprietor, designation, address, contact numbers etc.
- (b) Proof of experience justifying the qualifying criteria (i.e. completion certificate) and complete credential documents duly attested.
- (c) Copies of valid trade License from Local Statutory Authority, GST Registration No, Copy of PAN/TAN Card, Copy registration with other organization, details of litigations if any.
- (d) IT returns for last three years.
- (e) The tender documents issued to the bidders duly signed on each page along with all the above documents and sealed. Tender cost money shall be put in a sealed envelope super scribing - Tender Notice No and Technical Bid (Part-I).
- (f) Financial Bid (Part-II) Tender of the bidders found eligible in Part-I Technical Bid will be opened.
- (g) Tender documents can be downloaded from below mentioned website and/or hard copy can be obtained from office  
[www.apsdagshai.org](http://www.apsdagshai.org)
- (h) Earnest Money amount of Rs 5,000/- (Rupees five thousand only) in the form of Demand Draft drawn in favour of "APS Dagshai" payable at PNB Dagshai/Solan must be placed in envelope.
- (j) Interested parties should submit their complete details within the stipulated time and date. APS Dagshai reserves the right to accept or reject any or all bids received, or terminate the entire process at any stage without assigning any reason whatsoever & without paying any compensation.

**GENERAL INFORMATION**

1.	Name of Applicant / Company/Firm/Dealer/Contractor	
2.	Address for correspondence	
3.	Contact Person: Telephone Nos. Fax Nos. _____ Mobile _____ Email ID _____	Address _____ _____ _____
4.	Type of Organization: (a) An individual (b) A proprietary firm (c) A firm in partnership (Attach copy of Partnership) (d) A Limited Company (Attach copy of Article of Association) (e) Any other (mention the type)	
5.	Place and Year of Incorporation	
6.	Name of Proprietor/Director/Partners in the organization and their status along with their qualifications.	
7.	PAN No.	
8.	GST No.	
9.	Registration (Attached Copy)	
10.	Documents in support of the turn over for past 3 (three) years up to 31 <sup>st</sup> Mar 2023.	
11.	Any other Information	

**SIMILAR WORK DONE IN LAST 3 YEARS**  
**(DETAILS TO BE FURNISHED IN THE FOLLOWING FORMAT)**

S No	Name of Work	Qty/ Area	Value	Date of start/ completion	Name & Address of the client with contact number	Remarks
1.						Please attach photocopy of work order
2.						---do---
3.						---do---

**DETAILS OF CONTRACTOR/FIRM/DEALER**

S No	Name of contractor/Firm/Dealer	Registration Date and name of State Department	Office order No and Enlistment No allotted by Govt Department	Class	Experience of contractor/ firm (in years)	Remarks
1.						

Seal and Signature of Applicant

**TURN OVER FOR PAST THREE YEARS:**

S No	Financial Year	Turn Over
1.	2020 - 2021	
2.	2021 - 2022	
3.	2022 - 2023	

**CAPITAL OF FIRM OF LAST THREE YEARS:**

S No	Financial Year	Capital
1.	2020 - 2021	
2.	2021 - 2022	
3.	2022 - 2023	

**BANK GUARANTEE CERTIFICATE OF LAST THREE YEARS**

S No	Financial Year	
1.	2020 - 2021	
2.	2021 - 2022	
3.	2022 - 2023	

**WARRANTY CERTIFICATE OF WORKS TO BE SUBMITTED BY CONTRACTOR/FIRM**

Note:

In addition to the above the applicant has to submit the following documents/ Information:

1. Copy of IT Returns
2. Copy of valid GST Number
3. Copy of PAN/TAN card
4. Copy office order of registration of contractor
5. Details of litigations, if any
6. Other relevant details, if any
7. Copy of audited balance sheet of firm/contractor

**Seal and Signature of Applicant**

**Checklist for Institution**

S No	Name of the Particulars	Documents Required	Attached (Yes/No)
1.	Proof of the registration of contractor/firm	Copy of office order issued by Department	
2.	Proof of PAN & GST	Copy of Certificates	
3.	Credentials	Work Order/Completion Certificate	
4.	IT Returns for last 3 (three) years.	Copies to be submitted	
5.	Performance Bank Guarantee certificate of last three years	Attested copies by bank (Certificate furnished by bank)	
6.	Warranty Certificate of work	Certificate to be submitted by contractors/firms.	
7.	Copy of balance sheet of last three years	Audited copy	
8.	Turnover of company of last three years	Copy of turnover certificate	