

**TECHNICAL BID (PART -1)**

Sr No	Name of Project/Design	Average Annual Financial Turnover during last three years	Successfully completing similar works during last three years	Remarks
(1)	Supply of BR Items	Rs 20 lakhs		<u>Ref Earnest Money</u> <u>Rs 5,000/-</u>  <u>DD No</u> _____  <u>Receipt No</u> _____
				<u>Ref cost of tender</u> <u>Rs 500/-</u> <u>DD No</u> _____  <u>Receipt No</u> _____

**1. Following minimum documents should accompany along with the bid offer for qualifying the eligibility criteria:-**

- (a) Basic information about the organization set up, year of establishment, names of Directors/Partners/Proprietor, designation, address, contract nos. etc.
- (b) Proof of experience justifying the qualifying criteria (ie completion certificate) and complete credential documents dully attested.
- (c) Copies of valid trade License from Local Statutory Authority, GST Registration No, Copy of PAN/TAN Card, Copy registration with other organization, details of litigations if any.
- (d) IT returns for last three years.
- (e) The tender documents issued to the bidders duly signed and sealed in each page along with all the above documents. Tender cost money shall be put in a sealed envelope super scribing – Tender Notice No and Technical Bid (Part –I).
- (f) Financial Bid (Part –II) Tender of the bidders found eligible in Part –I Technical Bid will be opened.
- (g) Tender documents can be downloaded from below mentioned website and/or hard copy can be obtained from office  
[www.apsdagshai.org](http://www.apsdagshai.org)
- (h) Earnest Money amount of Rs 5000/- (Rupees five thousand only) in the form of Demand Draft drawn in favour of “ APS Dagshai” payable at PNB Dagshai/Solan must be placed in envelope.
- (j) Interested parties should submit their complete details within the stipulated time and date. APS Dagshai reserves the right to accept or reject any or all bids received, or terminate the entire process at any stage without assigning any reason whatsoever & without paying any compensation.

**TENDER FORM:-**

**GENERAL INFORMATION**

1.	<b>Name of Applicant / Company</b>	
2.	<b>Address for correspondence</b>	
3.	Contact Person: _____ Telephone Nos. _____ Mobile _____ Email ID _____ <b>Detail(s) of bank account(s) of the Firms/dealers/proprietors.</b> Name of account ho _____ Account No _____ IFSC Code _____ Name of Bank _____ Address _____	
4.	<b>Type of Organization:</b> (a) An individual (b) A proprietary firm (c) A firm in partnership (Attach copy of Partnership) (d) A Limited Company (Attach copy of Article of Association)	
5.	<b>Place and Year of Incorporation</b>	
6.	<b>Name of Proprietor / Director / Partners in the organization and their status along with their qualifications.</b>	
7.	<b>Documents in support of the turn over for past 3 (three) years up to 31st March 2023.</b>	
8.	<b>Any other Information</b>	

**DETAILS OF CONTACTS COMPLETED DURING THE LAST 3 YEARS**

**(DETAILS TO BE FURNISHED IN THE FOLLOWING FORMAT)**

Sr. No	Name of contracts	Scope of Services	Value of contract	Date of start/ completion	Name & Address of the client	Remarks

**DETAILS OF ON-GOING CONTRACTS**

**(DETAILS TO BE FURNISHED IN THE FOLLOWING FORMAT)**

Sr. No	Name of contract	Scope of Services	Value of Contract	Date of Start / %completion	Name & Address of the client	Remarks

**TURN OVER AND CAPITAL OF FIRM/COMPANY/DEALER FOR OF LAST THREE YEARS:**

Sr. No.	Financial Year	Capital of firm	Turnovers
1	2020 - 2021		
2	2021 - 2022		
3	2022 - 2023		

**DETAILS OF TENDER COST**

Sr. No.	Draft No	Receipt No	Tender cost
1			Rs 500/-

**DETAILS OF EARNEST MONEY**

Sr. No.	Draft No	Receipt No	Earnest Money.
1			Rs 5,000/-

**In addition to the above the applicant has to submit the following documents/ Information:**

1. Copy of IT Returns
2. Copy of valid GST Number.
3. Copy of Balance sheet of last year.
4. Copy of PAN.

**Notes**

**Tender will be rejected without photocopy of GST certificate , Tender cost & Earnest Money .**

जीएसटी प्रमाण पत्र की फोटोकॉपी, निविदा लागत और बयाना राशि के बिना निविदा खारिज कर दी जाएगी/

**Seal and Signature of Applicant**

**Checklist**

Sl. No.	Name of the Particulars	Documents Required	Attached (Yes/No)
1	Tender cost	Demand draft /Utr No	
2	Earnest Money	Demand draft /Utr No	
3.	Proof of PAN & GST	Copy of Certificate	
4.	Organization average annual turnover and capital for past three Financial years.	Copy of Supporting Documents	
5.	Credentials	Work Order / Completion Certificate (if any)	
6.	IT Returns for last 3 (three) years.	Copies to be submitted	