

TECHNICAL BID (PART -1)

Sr No	Name contract	Average Annual Financial Turnover during last three years	Remarks
(1)	Outsourcing of security services and man power	Rs 1 crore	<u>Ref Earnest Money</u> <u>Rs 5,000/-</u> <u>DD No</u> _____ <u>Receipt No</u> _____
			<u>Ref cost of tender</u> <u>Rs 500/-</u> <u>DD No</u> _____ <u>Receipt No</u> _____

1. Following minimum documents should accompany along with the bid offer for qualifying the eligibility criteria:-

- (a) Basic information about the organization set up, year of establishment, names of Directors/Partners/Proprietor, designation, address, contract nos. etc.
- (b) Proof of experience justifying the qualifying criteria (ie completion certificate) and complete credential documents dully attested.
- (c) Copies of valid trade License from Local Statutory Authority, GST Registration No, Copy of PAN/TAN Card, Copy registration with other organization, details of litigations if any.
- (d) IT returns for last three years.
- (e) The tender documents issued to the bidders duly signed and sealed in each page along with all the above documents. Tender cost money shall be put in a sealed envelope super scribing – Tender Notice No and Technical Bid (Part –I).
- (f) Financial Bid (Part –II) Tender of the bidders found eligible in Part –I Technical Bid will be opened.
- (g) Tender documents can be downloaded from below mentioned website and/or hard copy can be obtained from office
www.apsdagshai.org
- (h) **Earnest Money** amount of Rs 5,000/- (Rupees five thousand only) in the form of Demand Draft drawn in favour of " APS Dagshai" payable at PNB Dagshai/Solan must be placed in envelope.
- (j) Interested parties should submit their complete details within the stipulated time and date. APS Dagshai reserves the right to accept or reject any or all bids received, or terminate the entire process at any stage without assigning any reason whatsoever & without paying any compensation.

TENDER FORM:-

GENERAL INFORMATION

1.	Name of Applicant / Company	
2.	Address for correspondence	
3.	Name of contact Person: _____ Telephone Nos. _____ Mobile _____ Email ID _____	
4.	Type of Organization: (a) An individual (b) A proprietary firm (c) A firm in partnership (Attach copy of Partnership) (d) A Limited Company (Attach copy of Article of Association) (e) Any other (mention the type)	
5.	Place and Year of Incorporation	
6.	Name of Proprietor / Director / Partners in the organization and their status along with their qualifications.	
7.	PAN No	
8.	& GST No.	
9.	Registration (Attached Copy)	
10.	Documents in support of the turn over for past 3 (three) years up to 31st March 2023.	
11.	Any other Information	

~~Form B~~

DETAILS OF SERVICES PROVIDED DURING THE LAST 3 YEARS
(DETAILS TO BE FURNISHED IN THE FOLLOWING FORMAT)

S. No.	Name of services	Value of services	Date of start/ completion	Name & Address of the client	Remarks.

TURN OVER FOR PAST THREE YEARS:

S. No.	Financial Year	Turn Over
1	2020 - 2021	
2	2021 - 2022	
3	2022 - 2023	

CAPITAL OF FIRM:

S. No.	Financial Year	Capital in (Rs)
1	2020 - 2021	
2	2021 - 2022	
3	2022 - 2023	

REGISTRATION

S. No.	REGISTRATION	NAME OF ESTATE GOVT & PROOF (COPY TO BE ATTACHED)
1	REGISTRATION OF FIRM	
2	ESI REGISTRATION	
3	EPF	

Note:

In addition to the above the applicant has to submit the following documents/ Information:

1. Copy of IT Returns
2. Copy of valid GST Number.
3. Copy of PAN/ TAN card.
4. Copy of registration with other organization.
5. Details of litigations, if any.
6. Other relevant details, if any

Seal and Signature of Applicant

Checklist for Institution

Sl. No.	Name of the Particulars	Documents Required	Attached (Yes/No)
1.	Proof of the registration of the organization	Copy of Registration Certificate	
2.	Proof of PAN & GST	Copy of Certificate	
3.	Organization average annual turnover for past three Financial years.	Copy of Supporting Documents	
4.	Capital of firm	Copy of Supporting Documents.	
6.	Credentials	Work Order / Completion Certificate (if any)	
7.	IT Returns for last 3 (three) years.	Copies to be submitted	