

Tele: 01792 - 266147

Army Public School  
Dagshai - 173210  
Dist - Solan (HP)

APSD/Quot/  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

29 Dec 2018

**TENDER FOR RUNNING SCHOOL CAFETERIA CONTRACT  
AT APS DAGSHAI (HP) FOR THE SESSION 2019-20**

Dear Sir,

1. Army Public School, Dagshai invites sealed tender from experienced parties for running the School cafeteria wef 01 Apr 2019 to 31 Mar 2020. The list of items is attached at Appx 'A'. Tenders should be sent by the firms under Registered post/By Hand in a strong sealed cover. The tender should reach the office of undersigned by 25 Jan 2019.

**Eligibility Criteria** -As per Appx 'B'

**Terms & Conditions:** -

- (a) The contract for the school cafeteria will be awarded from the period 01 Apr 2019 to 31 Mar 2020. The approved rates should be FOR APS Dagshai and should include , GST, freight charges and all other taxes. The school shall not be liable to pay any tax, freight etc. **The rates shall remain unchanged as mutually agreed throughout the above period of supply**
- (b) Rent of cafeteria will be Rs 3850/- per month. The rent will be paid in first week of every month. Rent for the month of Jun & Jan will be Rs 1125/- pm.
- (c) The approved contractor will be required to deposit a sum of Rs 21,000/- at the time of signing of contract against security. This deposit will be refundable without any interest thereon after the successful completion of the contract period but is liable to be forfeited if the contract has to be terminated due to non-performance by the contractor.
- (d) The rate should be FOR APS Dagshai and should include excise duty , sales taxes, freight charges and all other taxes or imposition whatever liable to in respect of the supply. The school shall not be liable to pay any tax, freight etc.
- (e) The rates are required to be filled in figures as well as in words and same should not be more than MRP in any case. Vendors are advised to affix transparent cello tape (neat & claen) on the column of rates. No amendment in the rate will be accepted.
- (f) There should not be any overwriting or cutting in the tender. If figures/words are to be amended it should be neatly scored out and the revised figures should be written above

and the same should be attested with full signature and date. In the absence of attested signature, the tender is liable to be rejected

(g) On acceptance of the tender, it will become a contract and shall be bound by terms and conditions.

(h) The Principal does not bind himself to accept the lowest tender and reserves the right to accept the tender in whole or part. Contract will be awarded on the basis of the lowest average rate of items grouped into different categories but due importance will be given to the quality of the branded items before doing so. The school authorities have the rights to accept or reject the tender without assigning any reason.

(j) Prior to acceptance of the tender, the undersigned reserves the right to call for sample at time of negotiation.

(k) The approved rate list of items will be displayed in the Cafeteria. The contractor will display minimum two boards indicating items and their rate in cafeteria.

(l) The contractor shall obey and observe all the rules and orders issued from time to time by the Principal/Bursar. The contractor will be responsible for proper hygiene and cleanliness in the school cafeteria.

(m) The cafeteria will be opened every day as per the timings given by the school. In case Cafeteria cannot be opened on a specific day, prior permission must be taken from the school & the same must be displayed in the Cafeteria.

(n) The contract can be cancelled at any time without any notice in case of any irregularity.

(o) The contractor should have experience of at least two years in the similar filed.

(p) The contractor will not be eligible to further sublet this contract to any other part.

2. In case, you are interested, you may send your tender in sealed envelope to reach the school lasted by 25 Jan 2019.

Encl: As above

  
Bursar  
APS Dagshai

**ARMY PUBLIC SCHOOL , DAGSHAI**  
**APPROVED RATES OF CAFETERIA ITEMS FOR**  
**THE FINANCIAL YEAR 2019-20**

S.No	Items	Rates	GST rates if any	Total
	<b>Cold &amp; Hot stuff</b>			
1	Tea			
2	coffee			
3	Tomato Soup			
4	Cold Drinks			
5	Flavoured Milk (Amul)			
6	Juice (HPMC/ Himalyan)			
7	Knicks & knacks			
8	Lays potato chips			
9	Halidram namkeen			
10	Britania Biscuits			
11	Nestle & Cadbury			
12	Candies & sweets			
	<b>Pastries</b>			
13	Browne			
14	Butter Scotch			
15	Chocolate (regular)			
16	Custard fruit			
17	Eclair			
18	Fruit cream			
19	Kulcha stuffed			
20	Macroni Biscuits			
21	Muffin			
22	Pineapple			
23	Profit roll			
24	Pyramid			
25	Strawberry			
26	Truffie			
27	Vanila			
28	Zeera Biscuits			
	<b>Puffs</b>			
29	Vegetable patties			
30	Paneer patties			
31	Mushroom patties			
32	Chicken patties			
	<b>Quick bite &amp; others</b>			
33	Burgar veg/Paneer			
34	Sandwich veg			
35	Hot dog veg			
36	Pizza			
37	Amul, Vadilal or quality (Ice cream)			
38	Butter Scotch			
39	Black forest cake			
40	Pineapple			
41	Vanila cake			
42	Samosa			
43	Momos			
44	Boiled Egg(2 pieces)			
45	Omelette(2 Eggs)			
46	Alco Prantha			
47	Noodles Veg(Full/Half Plate)			
48	Milk Packet (1/2 Lt.)			
49	Birthday Cake (Pine apple) per kg			
50	Apple (per kg)			
51	Orange (per kg)			
52	Bandi Laddu			

53	Gulab Jamun			
54	Burfi (Kohya)			

Signature of tenderer \_\_\_\_\_  
Name

Name & address of firm with seal

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email address \_\_\_\_\_

Contact No. \_\_\_\_\_

**WITHOUT TENDER COST AND EARNEST MONEY (IN THE FIRM OF DEMAND DRAFT ONLY)**  
**TENDER WILL BE REJECTED**

Appx 'B'

**Cost of tender is Rs 200/- (Non-refundable) and**  
**Earnest Money of Rs 10,000/- refundable**

Receipt No of tender form cost \_\_\_\_\_

**Earnest Money – Rs 10,000/-**

Or

in favour of Principal APS Dagshai

Draft No of tender form cost \_\_\_\_\_

Draft No \_\_\_\_\_

Date \_\_\_\_\_

Payable at PNB Dagshai/ any other  
Bank at Solan.

**ARMY PUBLIC SCHOOL, DAGSHAI**

**DISTT. SOLAN (HP)**

1. Name of the items for which tender is quoted. \_\_\_\_\_

2. Name of the Proprietor/Partner \_\_\_\_\_

3. **Quote Particulars**

(a) Regd No of Firm/Shop \_\_\_\_\_

(b) GST No \_\_\_\_\_

(c) **Legal status of firm /dealer/**

(i) Individual

(ii) Proprietorship

(iii) Partnership Firm

(iv) Company

(v) Society Trust/LLP

(d) Nature of business \_\_\_\_\_

(e) PAN NO \_\_\_\_\_

(f) Telephone, Mobile No., Fax No. and e-mail address \_\_\_\_\_

4. **Mandatory attach previous years' following documents for analysis the financial condition of firm/dealer/agency:-**

(i) Balance sheet, Profit & Loss accounts/Annual turnover of previous year audited by CA.

(ii) Up-to-date Income Tax Clearance Certificate.

(iv) Detail(s) of bank account(s) of the Firms/dealers/proprietors.

Name of account holder \_\_\_\_\_

Account No \_\_\_\_\_

IFSC Code \_\_\_\_\_

Name of Bank \_\_\_\_\_ Address \_\_\_\_\_

5. Have you supplied similar class of items/services successfully completed during the last three years to any other organization if yes, furnish the details thereof (with proof)

\_\_\_\_\_

6. Have your firm ever been black listed by any institution or autonomous agency? if yes, give details \_\_\_\_\_

I, \_\_\_\_\_ solemnly declare that the statements made above are correct to the best of my knowledge and belief and shall abide by the terms and conditions as mentioned in tender letter to this firm.

Place \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_

Signature of the proprietor/partner

Addresses \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_