

APSD/Quot/

29 Dec 2018

TENDER FOR SUPPLY OF BAKERY ITEMS TO APS DAGSHAI (HP)
FOR THE SESSION 2019-20

Dear Sir,

1. Sealed tenders are invited from manufactures, wholesale dealers/ distributors/ reputed firms for the supply of the Bakery product items enclosed as per Appx 'A' by the undersigned for the session 2019-20 ie 01 Apr 2019 to 31 Mar 200. Tenders should be sent by the firms under Registered post/By Hand in a strong sealed cover. The tender should reach the office of undersigned by 25 Jan 2019.

Eligibility Criteria -As per Appx 'B'

Terms & Conditions: -

- (a) The rates should be FOR APS Dagshai and should include , GST, freight charges and all other taxes or imposition whatever liable to in respect of the supply. The school shall not be liable to pay any tax, freight etc. **The rates shall remain unchanged as mutually agreed throughout the above period of supply.** Although the tender will normally be awarded to the contractor with the lowest tender but due importance will be given to the quality bakery items before doing so.
- (b) The rates are required to be filled in figures as well as in words and same should not be more than MRP in any case. Vendors are advised to affix transparent cello tape (neat & clean) on the column of rates. No amendment in the rate will be accepted.
- (c) There should not be any overwriting or cutting in the tender. If figures/words are to be amended it should be neatly scored out and the revised figures should be written above and the same should be attested with full signature and date. In the absence of attested signature, the tender is liable to be rejected
- (d) On acceptance of the tender, it will become a contract and shall be bound by terms and conditions.
- (e) The School Management Committee does not bind himself to accept the lowest tender and reserves the right to accept the tender in whole or part. Contract will be awarded on the basis of the lowest average rate of items grouped into different categories but due importance

will be given to the quality of the branded items before doing so. The school authorities have the rights to accept or reject the tender without assigning any reason.

(f) The Bakery items items supplied by the successful tender will be inspected by a committee detailed by the school authorities. In case the supply does not confirm to the specifications, the same is liable to be rejected and the supplier will take the materials back at his own cost and risk.

(g) Prior to acceptance of the tender, the undersigned reserves the right to call for sample at time of negotiation.

(h) The successful tenderer will supply demanded items within two days from date of placing of the supply order (including supply order by fax/email/on telephone) failing which ½ % of total cost will be imposed as penalty per day.

(j) The payment will be made by cheque within 30 days after submitting the bills in the school. No interest will be paid on late payment of bills. The approved contractor will indicate clearly the approved specification, brand name of items/quantity on bills.

(k) If the contractor fails to supply the items within stipulated time, the Principal shall be at the liberty to buy items from other agency and the difference of the amount on such purchase will be deducted from security money, and if such amount is in excess of the security amount the contractor shall bear the balance amount.

(l) The approved contractor will be required to deposit a sum of Rs 57,000/- at the time of signing of contract against security . This deposit will be refundable without any interest thereon afte the successful completion of the contract period but is liable to be forfeited if the contract has to be terminated due to non-performance by the contractor.

(m) Conditional offer other than our terms and conditions shall not be accepted. The approved rates will be valid from 01 Apr 2019 to 31 Mar 2020. The rates approved by the board will be applicable to the APS staff also.

(n) Tender submitted through other than the tender shall not be accepted.

2. In case, you are interested, you may send your tender in sealed envelope to reach the school lasted by 25 Jan 2019.

Encl: As above


Bursar
APS Dagshai

ARMY PUBLIC SCHOOL , DAGSHAI
RATES OF BAKERY ITEMS FOR THE FINANCIAL YEAR 2019-20

S.No	Items	Unit	Size in gram	Rates
1	Veg Patties	per pc	100 gram	
2	Cream roll	per pc	50 grams	
3	Muffins	per pc	50 grams	
4	Sweet Buns with chery	per pc	100grams	
5	Butter Rolls	per pc	50 grams	
6	Sauf Rusk	per kg	20 pcs in kg	
7	Burger Buns (plain)	Plain	100 grams	
8	Somasa	per pc	100 grams	
9	Bakery Biscuits (Jeera/sweets)	Per kg	20 gramsper pc	
10	Coconut cookies biscuits	Per kg	60 pcs in kg	
11	Chocolate cookies biscuits	Per kg	60 pcs in kg	
12	Balusai	Per kg	80 gram per pcs	
13	Zeera puff	Per kg	50 grams per pcs	
14	Matthi	Per kg	20 pcs in kg	
15	Plain Kulcha 2.1/5" Diametre		2 Pcs	
16	Mamak Para -	per kg	per kg	

Signature of tenderer _____
 Name

Name & address of firm with seal

Email address _____

Contact No. _____

WITHOUT TENDER COST AND EARNEST MONEY (IN THE FIRM OF DEMAND DRAFT ONLY)
TENDER WILL BE REJECTED

Appx 'B'

Cost of tender is Rs 200/- (Non-refundable) and
Earnest Money of Rs 10,000/- refundable

Receipt No of tender form cost _____

Earnest Money – Rs 10,000/-

Or

in favour of Principal APS Dagshai

Draft No of tender form cost _____

Draft No _____

Date _____

Payable at PNB Dagshai/ any other

Bank at Solan.

ARMY PUBLIC SCHOOL, DAGSHAI

DISTT. SOLAN (HP)

1. **Name of the items for which tender is quoted.** _____

2. **Name of the Proprietor/Partner** _____

3. **Quote Particulars**

(a) Regd No of Firm/Shop _____

(b) GST No _____

(c) **Legal status of firm /dealer/**

(i) **Individual**

(ii) **Proprietorship**

(iii) **Partnership Firm**

(iv) **Company**

(v) **Society Trust/LLP**

(d) Nature of business _____

(e) PAN NO _____

(f) Telephone, Mobile No., Fax No. and e-mail address _____

4. **Mandatory attach previous years' following documents for analysis the financial condition of firm/dealer/agency:-**

(i) Balance sheet, Profit & Loss accounts/Annual turnover of previous year audited by CA.

(ii) Up-to-date Income Tax Clearance Certificate.

(iv) Detail(s) of bank account(s) of the Firms/dealers/proprietors.

Name of account holder _____

Account No _____

IFSC Code _____

Name of Bank _____ Address _____

5. Have you supplied similar class of items/services successfully completed during the last three years to any other organization if yes, furnish the details thereof (with proof)

6. Have your firm ever been black listed by any institution or autonomous agency? if yes, give details _____

I, _____ solemnly declare that the statements made above are correct to the best of my knowledge and belief and shall abide by the terms and conditions as mentioned in tender letter to this firm.

Place _____

Date _____

Signature of the proprietor/partner

Addresses _____
