

APSD/Quot/

29 Dec 2018

TENDERS FOR SERVICES OF PHOTOGRAPHER & I CARD

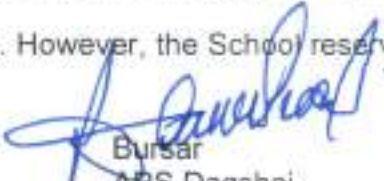
Sealed tender are invited for the services of a photography service & I card for the school functions, visits of dignitaries and laminated and laminated identity card as per appx 'A' for Academic year 2019-20 ie 01 Apr 2019 to 31 Mar 2020. Tender should be sent by the firms under Registered post /by hand in sealed envelope marked as Tender for Photography and I card services. The tender should reach office of the undersigned by 25 Jan 2019.

Eligibility Criteria -As per Appx 'B'

Terms and Conditions

1. The rates should be FOR APS Dagshai and should include excise duty, entry tax, barrier tax, GST, freight charges and all other taxes or imposition whatever liable to in respect of the service of photography. The school shall not be liable to pay any tax, freight etc.
2. The photographer will abide to supply photographs and provide services as per the school requirement on the rates approved by the board of officers after negation.
3. The contract can be cancelled by the school authority if the photographer fails to provide these services within due time or the quality of photographs is not upto the mark.
4. No advance payment will be made. The payment will be made through local cheque within 30 days after inspection and acceptance of the photographs by the school. School will accept photographs of good quality only.
5. The photographer will ensure that no photo will be handed over to the students directly. The photographer will hand over all photos to the librarian along with the bills.
6. The approved contractor will be required to deposit a sum of Rs 3,700/- at the time of signing of contract against security. This deposit will be refundable without any interest thereon after the successful completion of the contract period but is liable to be forfeited if the contract has to be terminated due to non-performance by the contractor.
7. The rates are also applicable to the school staff for personal photographs.
8. The contract period will be one year ie. from 01 Apr 2019 to 31 Mar 2020.
9. Contract will be awarded to the lowest quotee. However, the School reserves the right to enter into higher rate considering better service.

Encl: As above


Bursar
APS Dagshai

APPROVAL OF PRINCIPAL.....


WITHOUT TENDER COST AND EARNEST MONEY (IN THE FIRM OF DEMAND DRAFT ONLY)
TENDER WILL BE REJECTED

Appx 'B'

Cost of tender is Rs 200/- (Non-refundable) and
Earnest Money of Rs 10,000/- refundable

Receipt No of tender form cost _____

Earnest Money – Rs 10,000/-

Or

in favour of Principal APS Dagshai

Draft No of tender form cost _____

Draft No _____

Date _____

Payable at PNB Dagshai/ any other
Bank at Solan.

ARMY PUBLIC SCHOOL, DAGSHAI

DISTT. SOLAN (HP)

1. **Name of the items for which tender is quoted.** _____

2. **Name of the Proprietor/Partner** _____

3. **Quote Particulars**

(a) Regd No of Firm/Shop _____

(b) GST No _____

(c) **Legal status of firm /dealer/**

(i) **Individual**

(ii) **Proprietorship**

(iii) **Partnership Firm**

(iv) **Company**

(v) **Society Trust/LLP**

(d) Nature of business _____

(e) PAN NO _____

(f) Telephone, Mobile No., Fax No. and e-mail address _____

4. **Mandatory attach previous years' following documents for analysis the financial condition of firm/dealer/agency:-**

(i) Balance sheet, Profit & Loss accounts/Annual turnover of previous year audited by CA.

(ii) Up-to-date Income Tax Clearance Certificate.

(iv) Detail(s) of bank account(s) of the Firms/dealers/proprietors.

Name of account holder _____

Account No _____

IFSC Code _____

Name of Bank _____ Address _____

5. Have you supplied similar class of items/services successfully completed during the last three years to any other organization if yes, furnish the details thereof (with proof)

6. Have your firm ever been black listed by any institution or autonomous agency? if yes, give details _____

I, _____ solemnly declare that the statements made above are correct to the best of my knowledge and belief and shall abide by the terms and conditions as mentioned in tender letter to this firm.

Place _____

Date _____

Signature of the proprietor/partner

Addresses _____

