

APSD/Quot/

31 Dec 2019

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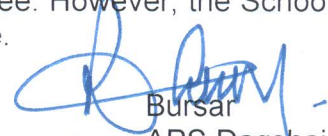
**TENDERS FOR SERVICES OF PHOTOGRAPHER & I CARD**

Sealed tender are invited for the services of a photography service & I card for the school functions, visits of dignitaries and laminated and laminated identity card as per appx 'A' for Academic year 2020-21 ie 01 Apr 2020 to 31 Mar 2021. Tender should be sent by the firms under Registered post /by hand in sealed envelope marked as Tender for Photography and I card services. The tender should reach office of the undersigned by 25 Jan 2020.

**Eligibility Criteria -As per Appx 'B'**

**Terms and Conditions**

1. The rates should be FOR APS Dagshai and should include excise duty, entry tax , barrier tax, GST, freight charges and all other taxes or imposition whatever liable to in respect of the service of photography. The school shall not be liable to pay any tax , freight etc.
2. The photographer will abide to supply photographs and provide services as per the school requirement on the rates approved by the board of officers after negation.
3. The contract can be cancelled by the school authority if the photographer fails to provide these services within due time or the quality of photographs is not upto the mark.
4. No advance payment will be made. The payment will be made through local cheque within 30 days after inspection and acceptance of the photographs by the school. School will accept photographs of good quality only.
5. The photographer will ensure that no photo will be handed over to the students directly. The photographer will hand over all photos to the librarian along with the bills.
6. The approved contractor will be required to deposit a sum of Rs 2,500/- at the time of signing of contract against security. This deposit will be refundable without any interest thereon after the successful completion of the contract period but is liable to be forfeited if the contract has to be terminated due to non-performance by the contractor.
7. The rates are also applicable to the school staff for personal photographs.
8. The contract period will be one year ie. from 01 Apr 2020 to 31 Mar 2021
9. Contract will be awarded to the lowest quotee. However, the School reserves the right to enter into higher rate considering better service.

  
Bursar  
APS Dagshai

Encl: As above

**ARMY PUBLIC SCHOOL DAGSHAI**  
**RATES OF PHOTOGRAPHY AND I CARD FOR FINANCIAL YEAR 2020-21**

| S. NO. | ITEMS                                     | Rates | Remarks |
|--------|---|-------|---------|
| 1      | Pass port (four copies)                   |       |         |
| 2      | Stamp size photo (four copies)            |       |         |
| 3      | 4" x 6" (each)                            |       |         |
| 4      | 5" x 7" (each)                            |       |         |
| 5      | 8" x 10" (each)                           |       |         |
| 6      | 16" x 20" (each)                          |       |         |
| 7      | 20" x 24" (each)                          |       |         |
| 8      | 16" x 20" with lamination                 |       |         |
| 9      | 20" x 24" with lamination                 |       |         |
| 10     | 20" X 24" with border lamination          |       |         |
| 11     | Video Film coverage                       |       |         |
|        | (a) Half day including CD                 |       |         |
|        | (b) Full Day including CD                 |       |         |
| 12     | Photograph album 200 pages (4x6 inches)   |       |         |
| 13     | Photograph album 100 pages(5 x 7 inches ) |       |         |
| 15     | Photograph album 50 pages (4x6 inches)    |       |         |
| 16     | Photograph album 25 pages (4x6 inches)    |       |         |
| 17     | I Card                                    |       |         |
| 18     | Vedeos CDs for students                   |       |         |
| 19     | Photo Framing per inch                    |       |         |
|        | (i) 4x6 inches                            |       |         |
|        | (ii) 5x7 inches                           |       |         |
|        | (iii) 6x8 inches                          |       |         |
|        | (iv) 8x10 inches                          |       |         |
|        | (v) 8x12 inches                           |       |         |
|        | (vi) 12x15 inches                         |       |         |
|        | (vii) 16x20 inches                        |       |         |
|        | (viii) 20x24 inches                       |       |         |
|        | (ix) 10x14 inches                         |       |         |

Please quote rates inclusive GST

Signature of tenderer \_\_\_\_\_

Name

Name & address of firm with seal

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Email address \_\_\_\_\_

Contact No. \_\_\_\_\_