

Tele: 01792 - 266147

Army Public School
Dagshai - 173210
Dist - Solan (HP)

APSD/Quot/

31 Dec 2019

**TENDER FOR SUPPLY OF COMPUTER PARTS, ACCESSORIES & CCTV CAMERA TO
APS DAGSHAI (HP) FOR THE SESSION 2020-21**

Dear Sir,

1. Sealed tenders are invited from manufactures, wholesale dealers/ distributors/ reputed firms for the supply of the Computers parts , accessories & CCTV Camera to the school as per Appx 'A' for the session 2020-21 ie 01 Apr 2020 to 31 Mar 2021. Tenders should be sent by the firms under Registered post/By Hand in a strong sealed cover. The tender should reach the office of undersigned by 25 Jan 2020.

Eligibility Criteria -As per Appx 'B'

Terms & Conditions: -

- (a) The approved rates should be FOR APS Dagshai and should include , GST, freight charges and all other taxes or imposition whatever liable to in respect of the supply. The school shall not be liable to pay any tax, freight etc. **The rates shall remain unchanged as mutually agreed throughout the above period of supply.** Although the tender will normally be awarded to the contractor with the lowest tender but due importance will be given to the quality and branded items before doing so. Firm/parties are requested to mention the rates along with brand name of items.
- (b) The rates are required to be filled in figures as well as in words and same should not be more than MRP in any case. Vendors are advised to affix transparent cello tape (neat & clean) on the column of rates. No amendment in the rate will be accepted.
- (c) There should not be any overwriting or cutting in the tender. If figures/words are to be amended it should be neatly scored out and the revised figures should be written above and the same should be attested with full signature and date. In the absence of attested signature, the tender is liable to be rejected
- (d) On acceptance of the tender, it will become a contract and shall be bound by terms and conditions.

(e) The Principal does not bind himself to accept the lowest tender and reserves the right to accept the tender in whole or part. Contract will be awarded on the basis of the lowest average rate of items grouped into different categories but due importance will be given to the quality of the branded items before doing so. The school authorities have the rights to accept or reject the tender without assigning any reason.

(f) Prior to acceptance of the tender, the undersigned reserves the right to call for sample at time of negotiation.

(g) The successful tenderer will supply demanded items within ten days from date of placing of the supply order (including supply order by fax/email/on telephone) failing which $\frac{1}{2}$ % of total cost will be imposed as penalty per day.

(h) The payment will be made by cheque within 30 days after submitting the bills in the school. No interest will be paid on late payment of bills. The approved contractor will indicate clearly the approved specification, brand name of items/quantity on bills.

(j) If the contractor fails to supply the items within stipulated time, the Principal shall be at the liberty to buy items from other agency and the difference of the amount on such purchase will be deducted from security money, and if such amount is in excess of the security amount the contractor shall bear the balance amount.


(l) The approved contractor will be required to deposit a sum of Rs 7,000/- at the time of signing of contract against security. This deposit will be refundable without any interest thereon after the successful completion of the contract period but is liable to be forfeited if the contract has to be terminated due to non-performance by the contractor.

(m) Conditional offer other than our terms and conditions shall not be accepted. The approved rates will be valid from 01 Apr 2020 to 31 Mar 2021. The rates approved by the board will be applicable to the APS staff also.

(n) Tender submitted through other than the tender shall not be accepted.

2. In case, you are interested, you may send your tender in sealed envelope to reach the school latest by 25 Jan 2020.

Encl: As above


Bursar
APS Dagshai

