

APSD/Quot/

Dec 2021

**TENDER FOR RUNNING SCHOOL CAFETERIA CONTRACT
AT APS DAGSHAI (HP)FOR THE SESSION 2022-23**

Dear Sir,

1. Army Public School, Dagshai invites sealed tender from experienced parties for running the School cafeteria and supply bakery items wef 01 Apr 2022 to 31 Mar 2023. The list of items is attached at Appx 'A' & 'B'. Tenders should be sent by the firms under Registered post/By Hand in a strong sealed cover. The tender should reach the office of undersigned by 25 Jan 2022.

Eligibility Criteria -As per Appx 'C'

Terms & Conditions: -

(a) The contract for the school cafeteria will be awarded from the period 01 Apr 2021 to 31 Mar 2022. The approved rates should be FOR APS Dagshai and should include , GST, freight charges and all other taxes. The school shall not be liable to pay any tax, freight etc. **The rates shall remain unchanged as mutually agreed throughout the above period of supply/contractual obligations.**

(b) Rent of cafeteria will be Rs **5,000/-** per month. The rent will be paid in first week of every month. Rent for the month of Jun & Jan will be Rs **2,500** /- pm. Electricity charges will be levied to contractor as per meter reading.

(c) The approved contractor will be required to deposit a sum of Rs 30,000/- (Rupees thirty thousand only) at the time of signing of contract against security. This deposit will be refundable without any interest thereon after the successful completion of the contract period but is liable to be forfeited if the contract has to be terminated due to non-performance by the contractor.

(d) The rate should be FOR APS Dagshai and should include GST & freight charges and all other taxes or imposition whatever applicable to in respect of the supply. The school shall not be liable to pay any tax, freight etc. **The contractor will not lend money or sell items on credit to any student or member of staff of APS Dagshai. In case contractor does so, school will be not responsible for recovery of such amount. Contractor will issue/sell items on producing coupon by students of APS Dagshai.** No advance payment will be made. **The payment will be made by cheque 10th days of following succeeding month after submitting of bills to APS Dagshai.** The TDS will be deducted from payment. The school authorities have the right to accept or reject the tender without assigning any reason.

- (e) The rates are required to be filled in figures as well as in words and same should not be more than MRP in any case. Vendors are advised to affix transparent cello tape (neat & clean) on the column of rates. No amendment in the rate will be accepted.
- (f) There should not be any overwriting or cutting in the tender. If figures/words are to be amended it should be neatly scored out and the revised figures should be written above and the same should be attested with full signature and date. In the absence of attested signature, the tender is liable to be rejected
- (g) On acceptance of the tender, it will become a contract and shall be bound by terms and conditions.
- (h) The Principal does not bind himself to accept the lowest tender and reserves the right to accept the tender in whole or part. Contract will be awarded on the basis of the lowest average rate of items grouped into different categories but due importance will be given to the quality of the branded items before doing so. The school authorities have the rights to accept or reject the tender without assigning any reason.
- (j) Prior to acceptance of the tender, the undersigned reserves the right to call for sample at time of negotiation.
- (k) The approved rate list of items will be displayed in the Cafeteria. The contractor will display minimum two boards indicating items and their rate in cafeteria.
- (l) The contractor shall obey and observe all the rules and orders issued from time to time by the Principal/Bursar. The contractor will be responsible for proper hygiene and cleanliness in the school cafeteria.
- (m) The cafeteria will be opened every day as per the timings given by the school. In case Cafeteria cannot be opened on a specific day, prior permission must be taken from the school & the same must be displayed in the Cafeteria.
- (n) The contract can be cancelled at any time without any notice in case of any irregularity.
- (o) The contractor should have experience of at least two years in the similar filed.
- (p) The contractor will not be eligible to further sublet this contract to any other part.

2. In case, you are interested, you may send your tender in sealed envelope to reach the school lasted by 25 Jan 2022.



Principal
APS Dagshai

ARMY PUBLIC SCHOOL , DAGSHAI
COMPARATIVE STATEMENT OF ITEM FOR CAFETERIA FOR FY
YEAR 2022-23

Appx 'A'

<u>S.No</u>	<u>Items</u>	<u>Rates</u>	<u>GST</u>	<u>Total</u>
<u>Cold & Hot stuff</u>				
1	Tea			
2	coffee			
3	Tomato Soup			
4	Cold Drinks			
5	Flavoured Milk (Amul)			
6	Juice (HPMC/ Himalyan			
7	Knicks & knacks			
8	Lays potato chips			
9	Halidram namkeen			
10	Britania Biscuits			
11	Nestle & Cadbury			
12	Candies & sweets			
<u>Pastries</u>				
13	Browne			
14	Butter Scotch			
15	Chocolate (regular)			
16	Custard fruit			
17	Éclair			
18	Fruit cream			
19	Kulcha stuffed			
20	Macroni Biscuits			
21	Muffin			
22	Pineapple			
23	Profit roll			
24	Pyramid			
25	Strawberry			
26	Truffle			
27	Vanila			
28	Zeera Biscuits			
<u>Puffs</u>				
29	Vegetable patties 100gm			
30	Paneer patties			
31	Mushroom patties			
32	Chicken patties			
<u>Quick bite & others</u>				
33	Burgar veg/Paneer			
34	Sandwich veg			
35	Hot dog veg			

36	Pizza			
37	Amul, Vadilal or quality (Ice cream)			
38	Butter Scotch kg			
39	Black forest cake kg			
40	Pineapple kg			
41	Black forest pastry per pice			
42	Vanila cake			
43	Samosa 100gm			
44	Momos(12 Pcs)			
45	Boiled Egg(2 pieces)			
46	Omelette(2 Eggs)			
47	Aloo Prantha			
48	Noodles Veg(Full/Half Plate)			
49	Milk Packet (1/2 Lt.)			
50	Birthday Cake (Pine apple) per kg			
51	Apple (per kg)			
52	Orange (per kg)			
53	Boondi Laddu			

Signature of tenderer _____

Name

Name & address of firm with seal

Contact No. _____

Email _____

ARMY PUBLIC SCHOOL , DAGSHAI
RATES OF BAKERY ITEMS FOR THE FINANCIAL YEAR 2022-23

S.No	Items	Unit	Size in gram	Rates	GST	Total
1	Cream roll	per pc	50 grams			
2	Muffins	per pc	50 grams			
3	Sweet Buns with cherry	per pc	100grams			
4	Butter Rolls	per pc	50 grams			
5	Saunf Rusk	per kg	20 pcs in kg			
7	Burger Buns (plain)	Plain	100 grams			
8	Samosa	per pc	100 grams			
9	Bakery Biscuits (Jeera/sweets)	Per kg	20 grams per pc			
10	Coconut cookies biscuits	Per kg	60 pcs in kg			
11	Chocolate cookies biscuits	Per kg	60 pcs in kg			
12	Balusahi	Per kg	80 gram per pcs			
13	Zeera puff	Per kg	50 grams per pcs			
14	Matthi	Per kg	20 pcs in kg			
15	Plain Kulcha 2.1/5" Diametre		2 Pcs			
16	Namak Para -	per kg	per kg			
17	Hot dog	per pc	100grams			
18	Swees roll	per pc	50gram			
19	Sweet Khajur	per pc	50gram			
20	Plum cake					
21	Chocolate Cake					
22	Pastries - Chocolate/pineapple					

Signature of tenderer _____

Name

Name & address of firm with seal

Email address _____

Contact No. _____

TECHNICAL BID**WITHOUT TENDER COST, GST NO AND EARNEST MONEY, TENDER WILL BE REJECTED****Cost of tender is Rs 500/- (Non-refundable) and
Earnest Money of Rs 10,000/- Refundable**

Receipt No of tender form cost _____

Or

Draft No of tender form cost _____

Date _____

Earnest Money – Rs 10,000/-

in favour of Principal APS Dagshai

Draft No _____

Payable at PNB Dagshai/ any other
Bank at Solan.**ARMY PUBLIC SCHOOL, DAGSHAI
DISTT. SOLAN (HP)**

1. Name of the items for which tender is quoted. _____

2. Name of the Proprietor/Partner _____

3. **Quote Particulars**

(a) Name of firm/Regn No _____

(b) GST No (Attach photocopy) _____

**Photocopy of GST Certificate is mandatory otherwise tender will be rejected/removed
from technical bid.**(c) **Legal status of firm /dealer/contractor**(i) Individual (ii) Proprietorship (iii) Partnership Firm (iv) Company (v) Society Trust/LLP

(d) Nature of business _____

(e) Dealing in (Mandatory) _____

(e) PAN NO (Attach photocopy) _____

(f) Telephone, Mobile No. _____

(g) Email _____

Signature of the proprietor/partner_____

4. Please attach previous years' following documents for analysis the financial condition of firm/dealer/agency:-

(i) Balance sheet, Profit & Loss accounts/Annual turnover of previous year audited by CA.

5. Detail(s) of bank account(s) of the Firms/dealers/proprietors.

Name of account holder_____

Account No _____

IFSC Code_____

Name of Bank_____ Address_____

6. Have you supplied similar class of items/services successfully completed during the last three years to any other organization if yes, furnish the details thereof (with proof)

7. Have your firm ever been black listed by any institution or autonomous agency? if yes, give details _____

I, _____ solemnly declare that the statements made above are correct to the best of my knowledge and belief and shall abide by the terms and conditions as mentioned in tender letter to this firm.

Place _____

Date_____

Signature of the proprietor/partner_____

Addresses_____

Note

Tender will be rejected without photocopy of GST certificate , Tender cost & Earnest Money .

जीएसटी प्रमाण पत्र की फोटोकॉपी, निविदा लागत और बयाना राशि के बिना निविदा खारिज कर दी जाएगी/